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DIARY NOTES

DD/S

29 July 1965

1. There was a power outage today which affected the airconditioning throughout the Headquarters building. I asked [REDACTED] to advise me directly if there is ever any power outage, water failure, digging, etc., that will be noticed by other personnel and which I should know about immediately in order to respond to calls or to alert the front office.

25X1A

2. [REDACTED] was in to pay his respects and discuss the status of his station. He said that housing is adequate and that they have inventoried all their property and disposed of all old equipment. However, the medical and hospital facilities at [REDACTED] are limited, although there are ample facilities at [REDACTED] which is two hours away by airplane. He said that he is definitely weak in his station administration and that he could use a young administrative officer capable of handling all fields of administrative work. He would be very interested in a young Career Trainee who could double in brass in any administrative field.

25X1A

25X1A

3. Alan Warfield and I received a briefing on the Office of Logistics from George Meloon [REDACTED]. We covered the general areas of operations in the Office of Logistics. They are faced with a rather serious problem for the near future since a number of senior officers will be retiring, particularly in the Real Estate and Construction Division. George will develop some plans in this area, and we will discuss the matter at a later date. There is a need for greater planning in the logistics field, particularly on a coordinated basis with the other directorates in the field of procurement.

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4. [REDACTED] was in to see me concerning his possibilities for promotion. I said that I would inquire into the possibilities and inform him of his status and when the next period for recommendations for promotion is scheduled.

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